

## **TECHNICAL WRITER**

Monday to Thursday 8.00am – 5.00pm, Friday 8.00am – 2.30pm

Mallusk

£30,000 - £42,000

We are currently seeking a Technical Writer with a minimum of 10+ years' industry experience in mechanical or controls and automation engineering processes. You must have a strong ability to breakdown complex processes and be able to create accurate instructional and procedural documentation, ensuring technical verbiage is easy to understand. You will work in close collaboration with technical leads and subject matter experts, it is imperative that you have a positive attitude when it comes to solving tough tasks.

### **Responsibilities**

- Produce, issue and revise end user technical publications including operation and maintenance manuals, spare parts manuals, and machine specification documents
- Maintain compliance with current and future H&S regulations, quality standards, procedures, and proactively promote safety in design
- Effectively manage the portfolio of given tasks ensuring that they are logged and addressed according to their priority level
- Use company software to produce parts drawings and operator instructions
- Strive to improve aftermarket experience by developing and providing accurate, safety conscious, user friendly spare parts information
- Support the company health and safety objectives by developing and providing accurate, safety conscious, user friendly operator instructions
- Effectively manage communication with all key departments and company stakeholders
- Source and collaborate with external suppliers in relation to publication translations
- Support other department with any request where the skills of the team or equipment can be utilised to support the business
- Ensure accuracy of all drawings and all relevant design folders / files are always kept up to date.

### **Skills / Experience**

- Good understanding of common engineering standards for mobile, heavy-duty equipment
- A reasonable understanding of hydraulic systems and articulated parts
- A reasonable understanding of control system integration into mechanical systems would be highly regarded
- CAD proficiency to be able to extract images of relevant parts from overall models
- Understanding of Safety Integrity Level (SIL) requirement would be an asset
- Automation experience highly regarded
- Excellent proofreading and grammar, technical writing and editing skills. As well as excellent written and verbal communication skills and strong attention to detail is critical
- Ability to interpret, organise and present complex information in a clear and concise manner
- Proficiency in MS Office Suite.

### **Qualifications**

- Bachelor's Degree in Mechanical or Controls and Automation engineering
- 10+ years of industry experience
- Application knowledge of mobile equipment, preferably drilling equipment.